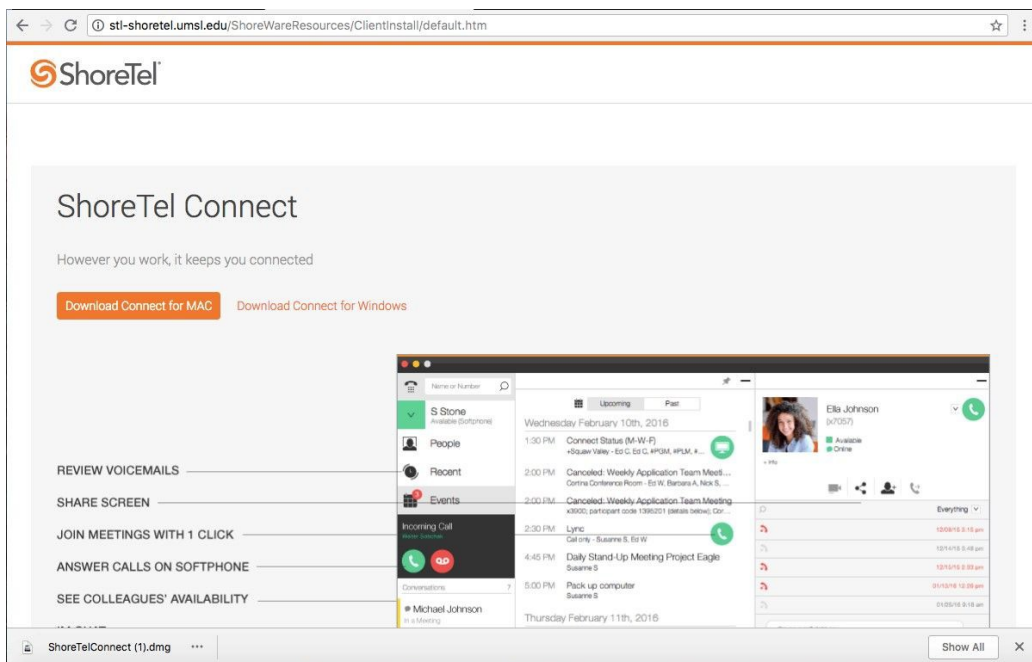


Installing Mitel Connect for Mac

If you currently have ShoreTel Communicator on your computer, it will need to be upgraded so it works properly.

The following instructions work both for fresh installs and upgrading ShoreTel Communicator to Mitel Connect.

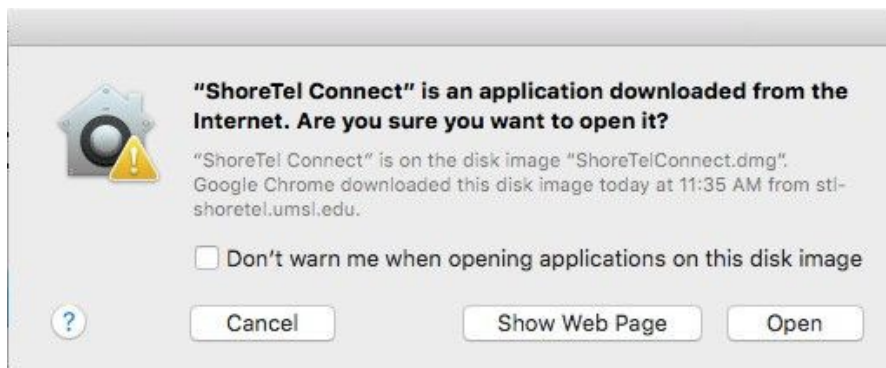
- When you are ready, please click the following link to start the upgrade process:
<http://stl-shoretel.umsl.edu/ShoreWareResources/ClientInstall/default.htm>



- Click on *Download Connect for MAC* and wait for the drive to appear on your workspace as Shoretel Connect.dmg. Double click the installation file.



- In the Connect screen, drag the Connect icon into the Applications folder and double-click the icon to launch the client.



- Click *Open*. You will now see the following screen:

- Please click on the text **Show advanced** to reveal the full window:

- Username: enter your campus **SSO (NOT your email)**.
- Password: enter your SSO password.
- Do not check the *Use Windows Credentials* box.
- Domain: enter **UM-AD**.
- Server: **stl-shoretel.umsl.edu**.
- Be certain to check *Remember me* so the settings are saved.
- You may be prompted to reboot your computer.